

March 25, 2026

To the Village of Cambria Board of Trustees:

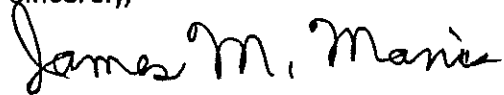
I previously submitted an application for Village Trustee. That was based on Ron Modglin resigning as Village President and believing that Robbie Chitwood, senior Trustee, would be selected as interim to fill the position until the next election.

The board did not support that assumption and even rejected Mike Ren. I fully believe that both Robbie and Mike would have serviced the village well in that position.

Now, because the position is open to all applicants, I want to submit my name for consideration for the position of interim Village Board President. Being a long time Cambria resident (since 9-1971), I believe that I have an understanding of the village and its leadership needs. With a spotless personal reputation of honesty and integrity, I would exhibit those exact standards in this position. My single agenda would be to support the best interests of the village and all of its citizens.

With extensive work and personal experience in leadership, marketing, fund raising, media relations, supervision and fund raising, I would bring those experiences and strengths to the position. I respectfully submit my request to be considered for the position of Village President.

Sincerely,

A handwritten signature in cursive script that reads "James M. Manis". The signature is written in black ink and is positioned below the word "Sincerely,".

James (Jim) Manis

James M. Manis

jimmanis@yahoo.com

302 North Poplar/PO Box 491

Cambria, IL 62915, (618) 922-0595

Expertise in development and fund raising, public speaking, public relations, sales, and marketing. Self-starter, goal focused individual, requiring minimal supervision. Strong people skills. Experienced with confidentiality issues, critical verbal and written communications. Noted for exceptional integrity, expertise in cash handling, and very strong interpersonal skills.

### **Professional Experience**

#### **Gambrill Gardens Retirement Community    9-19-2008 to 12-18-2010**

Director of Fund Development

1. Directed Special Events & Annual Fund, surpassing 2009 results and 2010 goal by 35%.
2. Successfully wrote Corporate, Foundation and Missouri Grants including MODOT grant for new bus.
3. Major Gifts Officer who also maintained donor database

#### **Hoyleton Children's Home Foundation    10-1-2007 to 6-17-2008**

Executive Director-Hoyleton Foundation

1. Re-wrote Staff position descriptions to clarify roles and optimize effectiveness.
2. Developed expansive regional media plan and expanded public relations impact.
3. Streamlined direct mail program and secured additional funding partners.
4. Achieved 150% of revenue goal.

#### **Brehm Preparatory School    10-1-2006 to 9-30-07**

Development Coordinator

1. Exceeded Annual Giving goal

2. Diversified funding sources and secured additional partnerships
3. Co-directed Marketing and Public Relations Campaigns

**Southern Illinois University      1-8-1996 to 9-30-2006**

Held positions beginning as Foundation Director of Corporate and Foundation Relation, then joint Development Director for the Colleges of Education and Liberal Arts, Director of Development-College of Education and Human Services, and finally Director of Special Projects.

All my job assignments focused on special projects, high profile, and critical needs.

**During SIUC career:**

1. Raised over \$7 million in new funding.
2. Wrote and led The College of Engineering's \$1 million "Engineering the Future" Campaign. Achieved 160% or \$1.6 million in 22 months under direction of former Dean Dr. Juh Wah Chen, SIUC's first EVER successful Funding campaign.
3. Led in face-to-face contacts each year measured.
4. Member of core team that raised funding to establish the Sen. Paul Simon Public Policy Institute.
5. Created first ever development programs in 3 Colleges (Engineering, Liberal Arts, and Education and Human Services).
6. Achieved Certified Fund Raising Manager designation from Indiana Fundraising School

**GTE (currently Verizon Corporation)      4-1-1970 to 1-4-1996**

Held positions as Communications Consultant, Contact Supervisor-Business, Account Executive, Business Service Order Center Supervisor, and Public Affairs Manager.

Achievements during GTE career:

1. Top Illinois revenue producer in 1984, monthly sales awards in 1985 and 1986.
2. Co-authored business contact restructuring plan for Illinois and Wisconsin.
3. Authored operational procedures which were adopted by national training.
4. Combined 4 operational centers into one covering southern half of Illinois.
5. Planned and implemented successful multi-county sales promotion, achieving 200% Sales increase and piloting new national product line.
6. Over 200 speeches/presentations (leading entire 10 state region) to over 10,000 people.
7. Partnered with GTE Training Department on multiple training rollouts.
8. Partnered with Illinois State Chamber of Commerce and (then) Illinois Representative Larry Woolard to form two regional groups, including the top regional CEO's.
9. PR and Marketing skills increased customer opinion ratings in my two Districts.
10. Coordinated E-911 installations in 2 communities and one county.

**Current/recent memberships:**

1. Life member SIU Alumni Association
2. Christian Covenant Fellowship of Carterville, Illinois

**Education:** B.S., Marketing, SIU Carbondale, 1970.